

# Frequently Asked Questions

## Abstracts, Presentations and Speakers

The TCEQ does not request abstracts and does not conduct a general solicitation for outside speakers. Presenters are generally professional staff of the TCEQ.

## Advertising and Sponsorships

No advertising or sponsorship opportunities are available.

## Payment – Credit Cards Only

To maintain low registration prices the event **does not** accept checks, purchase orders or invoices. American Express, Discover, MasterCard and Visa credit cards are accepted.

## Refunds/Changes

To maintain low registration prices, refunds are not available. In most circumstances, we do allow attendees to transfer their registration to another person at your company/organization at no charge. To request a change to the name on a registration, email our registration contractor (IEM) at 800-775-2774 or by email [tceq@iemshows.com](mailto:tceq@iemshows.com).

## Discounts

Typically, a reduced price is offered for registering early. Students may also receive a discount. No other reduced price is generally available. Registration costs (including any reduced prices/discounts) are posted to the specific event webpage.

## Pricing

Pricing is posted to the event page as soon as it becomes available.

## Continuing Education Hours- TCEQ Occupational Licenses

If CEHS are offered for TCEQ Occupational Licenses, information will be posted on the event webpage. TCEQ will provide a CEH form for tracking your hours. Hours recorded must reflect actual hours you attended. Please fill out and return your CEH form to the registration desk after your last classroom session at the event. Forms submitted by mail will not be accepted.

## Continuing Education - Additional licenses/certifications

During online registration, there will be an opportunity to provide license information for P.E., P.G., and other self-reported licenses and certifications. Attendees with non TCEQ licenses, who register as an attendee and provide P.E./P.G. or another license/certification number during

registration, will be emailed a CEH self-reporting form prior to the event. Determine applicable hours and complete this form at the conclusion of your attendance. Retain the form for your records. Do not submit this form to the registration desk or the TCEQ. Information entered for self-reported licenses /certifications will not apply toward TCEQ Occupational Licenses.

### Service Providers

Companies interested in providing services (registration, transportation, temporary staffing, etc.) please see the Contracting with the TCEQ webpage for more information  
<https://www.tceq.texas.gov/agency/financial/contracts>

TCEQ has contracted with Innovation Event Management to handle hotel contracts for the Environmental Trade Fair and Conference, the Advanced Air Permitting Seminar, and Water Quality/Stormwater Seminar. If you are interested in providing hotel services for these events, please contact them at [tceq@iemshows.com](mailto:tceq@iemshows.com).

### Other:

Please email [events@tceq.texas.gov](mailto:events@tceq.texas.gov) if you have additional questions. You may also call 512-239-3143.